



Vashon Strawberry Festival 2024 Vendor Guidelines

July 19 - 21, 2024

This application is a legal agreement between the applicant (vendor) and The Vashon Island Chamber of Commerce, producer of Strawberry Festival (Festival). By completing and submitting this application, you agree to all terms and conditions outlined below. Vendor is responsible for all staff on site understanding and complying with this agreement. **Please review carefully and share with all staff and volunteers.**

LOAD-IN AND BOOTH SET-UP

- ALL set up / load-in of booths along Vashon Highway will start and be completed on Friday, July 19th. Load-in window begins at 5PM on Friday, July 19th, and remains open until 6AM on Saturday, July 20th.
- There is no opportunity for vehicle load-out on Saturday night. Vehicle access for load out on Sunday, July 21st begins no earlier than 4PM and concludes at 5PM. Any vendors impeding traffic after 5pm will not be invited to return to the Festival.

HOURS OF OPERATION

Vendor agrees to operate and adequately staff their assigned space from:

- 10:00 AM to 6PM on Saturday, July 20th
- 10:00 AM to 4PM on Sunday, July 21st

Noticeable absence during festival open hours may result in inability to participate in the vendor program at future Strawberry Festival events. Should you need to take breaks throughout the weekend please arrange for someone to cover your booth.

LOCATION OF SALES

Vashon Strawberry Festival will assign the exact location of Vendor's booth and reserves the right to change booth locations up to the day of the event.

RIGHT TO SELL

Vendor, and only said vendor, shall have the right to sell or promote any items in contracted space. No subletting of space is permitted. Festival retains the right to forbid sales of items not listed in application. Vendor agrees to abide by all State and Federal laws and regulations of sales of alcohol, tobacco, and cannabis. On-site sales of firearms are strictly prohibited.

FESTIVAL LOGISTICS

Vendor agrees to sell only from their booth and plan the operations, so everything fits entirely in their booth space. Unless permission is requested by vendor in advance and expressly granted in writing by the Festival, vehicles are not allowed on grounds after load-in is completed until load out. No sales or service shall be made from the sides or rear of the allotted space or spaces unless a corner space is specifically purchased.

BOOTH COVERING

Vendor agrees to provide a tent adequate for their space. Vashon Strawberry Festival does not provide a tent for your space. All vendors will bring, set-up, and properly secure tents. All tents must be weighted with no less than 100lbs, evenly distributed, at all times. No staking is allowed. Failure to properly secure tent may result in vendor eviction from the Festival. Vendor agrees to be prepared rain or shine. Awnings are not permitted.

COMMUNITY SPACE

Vashon Strawberry Festival is a community led and attended event. Behavior unsuitable for the Festival or which constitutes a public nuisance will not be permitted. Vendors will not violate open container, public consumption, or public intoxication laws. Vendors will not broadcast loud, live or recorded music during the Festival. The Festival in its sole discretion shall determine whether a behavior is unsuitable.

DISCRIMINATION

All persons associated with Vashon Strawberry Festival and the Vashon Chamber of Commerce will provide service to and respect individuals without regard to an individual's sexual orientation, gender identity or expression, HIV/AIDS status, race, color, national origin, ancestry, creed, religion, sex, gender, physical or mental disability, age, marital status, military status, veteran status, citizenship or any other protected classification in accordance with state, federal and municipal laws.

CLEAN UP

Vendor is responsible for the cleanup of their booth area each night. After final load-out on Sunday, each booth area must be left completely clean. If Vashon Strawberry Festival has to dispose of any materials or cleanup after a Vendor, that Vendor will be charged a minimum of \$150.00 (one hundred and fifty dollars). Vendors will be charged at-cost plus incurred penalties and a premium for the improper disposal of any product, liquid or solid as described below.

IMPROPER DISPOSAL

No dumping of any product, liquid or solid, is allowed anywhere on Festival grounds. Illegal dumping is subject to fines by Vashon Strawberry Festival, King County Water Quality Department, and any other applicable local agencies. Vendors are responsible for all costs resulting from the improper disposal of materials.

CURRENCY: Vendor must provide all coin and paper currency change as necessary. Strawberry Festival does not provide change. Please remember banks are closed on both Sundays.

INSURANCE

All vendors will carry liability insurance and will name the Vashon Chamber of Commerce as additional insured. If this stipulation causes a barrier for entry for a vendor, please contact us to determine if the Chamber of Commerce is able to waive this requirement.

Participation in the Festival automatically confirms that Vendors indemnify and hold the Festival, the Festival staff, contractors, and volunteers harmless from any claim or cause of action arising out of or in connection with the acts or omissions of vendor under this agreement, and shall reimburse the Festival for any costs, including but not limited to, reasonable attorney's fees incurred in defense against any such claim.

SUSTAINABILITY

Strawberry Festival requests our vendors use and promote recyclable and sustainable products whenever possible. We do not allow distribution of plastic bags, plastic water bottles, or other non-recyclable options and encourage paper and eco-friendly bags.

RECORDED MUSIC

Please no radios or recorded music in your booth. Vashon Strawberry Festival promotes live music at the Festival.

SECURITY

Vashon Strawberry Festival provides limited overnight security and does not assume responsibility for lost or stolen items. Vendor agrees to secure their booth and merchandise each night. Supplies and valuables or fragile objects should

be secured well or removed at night. By participating in the Festival, vendor agrees to release Strawberry Festival and the Vashon Island Chamber of Commerce of all liability associated with theft or loss.

FIREARMS POLICY

All persons, except law enforcement officers, are prohibited from possessing any firearm on the permitted premises, which includes Vashon Highway SW from 171st to 178th street. You must adhere to this prohibition and take reasonable steps to notify all persons who work or participate with you of this prohibition either verbally or in writing, and you must enforce this prohibition for the duration of your use of permitted grounds.

CANCELLATION/REFUND POLICY

- Cancellation prior to May 15, 2023: Full refund minus \$25 handling fee.
- Cancellation May 15 – June 15, 2023: Full refund minus \$100 handling fee.
- Cancellation after June 15, 2023: No refund. If there are extenuating circumstances please contact the Chamber of Commerce: executivedirector@vashonchamber.com
- Refunds after June 15 will be processed after July 31, 2023

HOLD HARMLESS

I/We have read and agreed to the specified terms, conditions, and guidelines set for in the Vashon Strawberry Festival Vendor Agreement, contained herein. I release the Vashon Strawberry Festival, Vashon Island Chamber of Commerce, and all employees, agents, volunteers, and representatives of all liability and responsibility for loss, damage, or injury to person or property including exhibitors, guests, merchandise, art, equipment, or materials.

I understand the Vashon Strawberry Festival reserves the right to remove any persons, property, or objects that do not meet the standards set forth in this application. I acknowledge failure to comply with these standards and guidelines may result in removal of persons or property from the festival. My/our failure to comply with these standards may mean removal from the Festival and I / we would forfeit any fees paid. I agree to allow Strawberry Festival and any agents to use my photo or likeness in promotional materials, both print and digital, in perpetuity. I understand that my participation in Strawberry Festival is at my own risk, and Strawberry Festival does not insure my person or my property.

Signed on this ____ day of _____, 2024

by _____

Signature of representative

Printed name of representative

Name of business / organization

